

Minutes of Grafton Scout Group – Parent Support Committee meeting

Meeting held at Grafton Scout Hall, North Street – 27 March 2014

Present: Shirley Kelly, Amenda Gilmore, Reece Luxton, Dianne Luxton, Mike Gibson, Kylee Dixon, Jenny Winning

Apologies: Julie Kearns

Meeting opened: 6:08pm - Welcome from Chair Reece

Minutes have been read by all that are in attendance.

Moved by Shirley Kelly and sec by Reece that they be accepted. Carried.

Business arising.

- a) Jacaranda committee to be part of the fundraising group. Leaders not omitted. Start up grant training \$2000.00. This part has been used and all accounts been sent to Scouts NSW.
- \$2000.00 for equipment. This can be used on tent and other item like camp kitchen but we can not use it for the canoes. Action. Amenda to look at what we have paid.
- b) ARP requirement -Reece has been working on a group plan and will have it done by our meeting in April. **Action** Reece to have group plan ready for ARP meeting
- c) ARP will be in April - Ray Cheshire has offered to do the books for us at no charge and requested to get book to him mid April.Moved Reece and second Amenda that we approve Ray Cheshire to audit the Grafton Scout Group books. - Action Julie and Shirley to arrange
- d) Advance leadership training - Sue is going to Sydney at no travel cost to us she is using her free pass.
- e) Hall rental. Mike is to look into the cost we should be charging for our hall. Recommend \$50/day.Action mike to look into rental costs
- f) NSW Building grant - we should have all the paper work next week .Shirley to work through and get quotes and arrange work to be done could we put in the need for the flood light for the side area as scout use that area at night. Moved by mike and second by Reece; and Moved that Shirley would arrange the quote and work with Ian Hale and get work done as per guild lines. Move mike and second Reece. Action. Shirley to follow up.
- g) Mike report in on the toner for the photocopier - he has look around and got the best deal. Moved by Shirley and second by Amenda that we pay mike for the toner that he purchase for us he would wear the GST on his business. Action , Account to be paid .
- h) Amenda report on the meeting with Big River Lions club. - They have asked us to purchase 2 canoe and 6 life jacket from a local company. Amenda reported cheque donation of \$2500 is in the account and life jacket and canoes have been order and payment would be done through Scout NSW and we save GST. We have sold all the old canoe @ \$150 each and it was moved by Shirley and second by Amenda that this money goes to a new canoe. Action Amenda to follow up on the canoes.
- i) Fundraising committee meet this week and a lot of idea come out of it - all event are to be set up before the event under a plan. And a spread sheet is to be done to give the funds split. Shirley to work on this. Intent not to have PSC approve the fundraising but be aware of requirements. It was noted that all Bunning BBQ will go to world jamboree until jamboree funding is completed (Jan 2015). Action Shirley and Amenda to work on spread sheet.

Treasurers report – tabled at meeting. Request to be added to the minutes and a report from Julie as she could not be at meeting - Julie was happy that most of the fees have been paid - Need to check up on a few. Outstanding fees up to \$1730.

Accounts to be paid:

- Australia Post re: Mail box.
- Mike for the photocopier toner
- Signs for big river canoes \$50.00 – Accepted by committee.

Motion - that if payment is required on a regular account they can be paid as they come and if irregular to be reported at the next meeting Moved by Mike; Seconded by Reece.

Fees - to be set at ARP Meeting

Correspondence - Di has a pack of scout promotional items for hand out. Kevin Hogan re grants. Job week paper work has come in. Julie Irvine contacted by Amenda and Mike to take over website.

Group Council meeting - Amenda - sorry for the length of her minutes but a lot was talked about.

- 1 Anzac March this year is at Grafton forms to go out.
2. Working bee is set for the 5th 9.30 onwards BBQ lunch will be provide this is a stocktake and clean up. Noted that snake found in storage area.
- 3 Jack re the training weekend at Glenreagh.

Jenny Winning left the meeting at 7:15pm.

Note - This is to be a Grafton Scout Group policy .

If the group pay for the training and the person does not attend the training the leader is require to pay the trading cost. The only reason this can be changed is for health or work related maters.
Moved Di and Second Mike . Carried. Amenda to talk to Jack and the Group Council on this matter.

Big River Lions donation that we use \$50.00 to get the signs for the sides of each canoe. Action - David has arranged the quote and will arrange supply.

Leaders name badges Amenda to arrange these for all leaders they around \$20.00 each. - Action Amenda

Scout group ask what we though for the trophy for canoe regatta - David has put forward two names the committee have picked Argyle Regatta as it is been named after by the hall (Argyle Villa). Moved Reece and second by Shirley - Shirley to look at getting a trophy.

Facebook Amenda reported that she has removed anyone off the site if they are not members of our group.

General business . North Coast report that we have to pay our account on time not hold over to the meeting. Fundraising . Coming up. donuts –jamboree Bunning BBQ - will be able to confirm date after this BBQ. Question – does the fundraising count on time based? – yes.
WJ2015 – money for participants – Amenda, Taylor, Rhiannon and Ben to be paid through the group to the Contingent to cover for short term. Amenda requested that hers and Taylors first payment for WJ2015 come through the group and repaid through fundraising. Agreed.

Meeting closed 8:04pm.

Next meeting with ARP is to worked out with Ken and be advised we are looking at 29 April. 6.30 pm